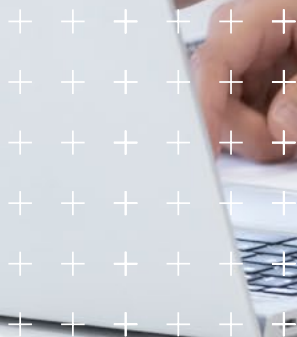


# IQS

## ADMISSIONS AND ENROLMENT PROCESS

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**UNDERGRADUATE AND DUAL  
UNDERGRADUATE PROGRAMMES**  
Academic Year 2024-2025



PERSONA CIÈNCIA EMPRESA  
UNIVERSITAT RAMON LLULL

# Pathways to studying at IQS

## Secondary School Baccalaureate Students

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### Students taking the University Access Exam (PAU) at a Catalan University

You must submit the document of the score you earned on the PAU, which can be downloaded in [ACCESNET](#). If you have requested a review, the final results must be sent. If you took the PAU exam in a year prior to the current academic year, you must contact the university where you took the exam and request a certificate.

### Students taking the exam at a Spanish university outside of Catalonia or through the National Distance Education University (UNED)

You must submit the document with the score you earned on the PAU/EBAU/EVAU and proof of your request to transfer the file. If you took the PAU exam in a year prior to the current academic year, you must contact the university where you took the exam and request a certificate.

### Students from European Union member country educational systems

Students from **European Union member country**, educational systems, whether their studies were done in Spain or not, or students from countries with which there is an educational collaboration agreement (**including the international baccalaureate**) must submit the slip of their request for the credential granting them access to the Spanish university system issued by the [UNED](#).

### Students from education systems in a country that is not a member of the European Union

Students from educational systems in **countries that are not members of the European Union** and that do not have an educational collaboration agreement must submit the application slip or favourable decision for approval of their university access qualification on which the final grade is indicated. This procedure can be carried out with the Government of Catalonia's Department of Education (if you are registered under Catalonia's [Department of Education website](#)) o en el Ministerio de Educación de España.

## Students from Advanced Vocational Education

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You must submit your Certificate of Advanced Vocational Studies that grant access to university studies on which the final access grade for university studies is indicated.

### Credit recognition for students from Advanced Vocational Education Cycles

Students who have completed subjects that can be recognized for transfer credit can request credit recognition. Once admitted, you can request it through the [Intranet de IQS](#).



# Pathways to studying at IQS

## University students

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### With a completed university degree

You must submit a certified copy of your university degree or the copy of the payment slip entitling you to receive the degree and your official academic transcripts showing the grade point average you earned (on scale of 0 - 10).

### With an incomplete university degree

You must submit the document of the score you earned on the PAU/EBAU/EVAU and proof of your request to transfer the file, which must be requested at your university of origin.

### Transfer credit recognition

Students who have completed subjects that can be recognized for transfer credit (with or without a degree), can request credit recognition once they are admitted to IQS after submitting their request through the [Intranet de IQS](#).

Documents to attach:

1. Official academic certificate, with a digital signature or QR code.
2. Syllabi of the subjects you have passed, with a digital signature or QR code.
3. Curriculum.

## Special situations

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### Students with special educational needs

Once you have enrolled, you must submit the documentation that justifies your special educational needs at this link: <https://campus.iqs.url.edu/en/node/870>, where your needs will be assessed by the Curricular Adaptation Committee.

### Elite and high-level athletes

Students who fulfil the requirements established in the URL Tutoresport programme [https://www.url.edu/sites/default/files/content/file/2023/10/16/36/programa\\_tutoresport\\_url.pdf](https://www.url.edu/sites/default/files/content/file/2023/10/16/36/programa_tutoresport_url.pdf) can be accommodated.

Once you have enrolled, applications must be submitted at the following link: <https://campus.iqs.url.edu/ca/formiqs/esportistes-delit>

# Steps in the Admissions and Enrolment Process

To apply for admission to our undergraduate programmes, you must submit various documents to us so we can assess your application.

# 1

## Online pre-registration

Create an account and log in at [www.iqs.edu/en/future-students/undergraduate/online-pre-registration](http://www.iqs.edu/en/future-students/undergraduate/online-pre-registration)

You must save and remember your **user name and password** as they will enable you to continue the process you have started.



### 1.1. Documentation to upload:

- Valid ID/Passport.
- Passport-style photograph in colour with a white background in jpg format (176x220 pixels).

#### Students from the Spanish educational system:

- Grades from your 1st year secondary school baccalaureate studies and completed grades from your 2nd year
- PAU exam grades (if you already have the results).
- **If you are studying an Advanced Vocational Education Cycle (CFGS):** your updated academic transcripts.
- **If you have started an undergraduate programme at another university:** academic transcript.

#### Students not from the Spanish educational system:

- Grades from your last two academic years prior to accessing university.
- Credential granting you access to the Spanish university system issued by UNEDasiss or favourable decision approving your previous studies prior to accessing university (if you have the results).

- To study the Undergraduate Programme in Business Administration and Management, International Business, Tourism and Hospitality Management and Marketing entirely in English, you must provide proof of your English level (minimum C1, TOEFL 80, or equivalent). If you do not have any official English language certification, for these undergraduate programmes, a specific English level test must be taken in person at IQS which is different from the one that appears on the online admission test.

### 1.2. Admissions test date:

You must select the date to take the admissions test when making your application, based on the established calendar.

### 1.3. Pre-registration payment:

During the process, you must pay a €125 administration and processing fee for your application. Payment can be made online by credit or debit card. This amount will be refunded only in the event that a student is not admitted to the studies, notwithstanding the right of withdrawal under the legally established terms.\*

If you have any additional questions, please contact: [grausiqs@iqs.url.edu](mailto:grausiqs@iqs.url.edu)

# 2

## Taking the online admissions test

The online admissions test is a psychometric test and also includes an English level test that all students must take regardless of whether they have an official English certificate.

We will send the instructions for taking the test by email the day before the test.

Admissions tests will be sent to the email address indicated in the online pre-registration, at **3:30 pm (Spanish time)** on the date you have selected.

You have **24 hours to take the test: from 3:30 pm on the day the test begins until 3:30 pm the following day.**

**The admissions test lasts approximately three hours.**

04 December	21 March	13 June
22 January	18 April	
20 February	14 May	



# 3

## Admission confirmation

The Admissions Committee will decide on your admission based on your studies, academic results, and the admissions test. The Admissions Committee will inform you on your admission by email within a period of 15 days from the date you took the admissions test (not counting holiday periods such as Christmas, Easter break, or any other holiday which could cause it to be extended beyond 15 days).

A student's admission is conditional upon meeting the academic requirements necessary for accessing undergraduate studies.



# 4

## Pre-Enrolment



The pre-enrolment payment is mandatory and is the step that must be taken before the enrolment period opens, during which time students must formalize their enrolment.

Once admitted, you have a period of 2 weeks to make your pre-registration payment on the online pre-registration platform by credit or debit card. Otherwise, it will be understood that the student is not interested in continuing with the process and their pre-enrolment will be cancelled.

Pre-enrolment does not entail an additional cost as the sum will be deducted from the total tuition fees when payment is made.

The payment is only refunded in the event that a student does not meet the requirements to access studies at IQS (not having passed the PAU exams, not passing studies prior to accessing university, or not having obtained their student visa), notwithstanding the right of withdrawal under the legally established terms.\*.

Pre-Enrolment sums:

- Undergraduate Programme in Pharmacy: €6,705
- Undergraduate Programme in Biomedical Sciences: €3,000
- Undergraduate Programme in International Business: €3,000
- Other Undergraduate Programmes and Dual Undergraduate Programmes: €1,000



**Individuals who do not have a Spanish bank account must make their payment through Flywire: [www.flywire.com/pay/iqsland](http://www.flywire.com/pay/iqsland)**

# 5

## Enrolment



The enrolment period will open starting the last week of June. Pre-enrolment only ensures that a student can enrol in an undergraduate programme up to 15 days after the opening of the enrolment period. Otherwise, it will be understood that the student is not interested in continuing with the process.

We will send you an email with the credentials and instructions to proceed with your enrolment.

During the online enrolment process, the following documentation must be uploaded:

- Document certifying your access path to university.
- Document proving your status as an elite or high-level athlete, if applicable.

• Document certifying your special educational needs and specifying the curricular adaptations you have received, if applicable.

• If you make your payment by direct debit, if you have a Spanish bank account, the original of the "SEPA" direct debit order filled out and signed by the holder of the bank account must be submitted. You will find "SEPA" information on the IQS website in the section on the admissions and enrolment process.

# Tuition fee and payment methods

## Tuition fee



Academic Year 2024 - 2025:  
**€ 223,50 credit**  
(recognized transfer credit: € 156,45)

**UNDERGRADUATE PROGRAMME:**  
**€ 13.410 (60 credits)**

**DUAL UNDERGRADUATE PROGRAMME:**  
**depends on the number of credits in which you enrol**

The sum paid for tuition fees is subject to the right of withdrawal under the legally established terms.\*

For students of the **Bachelor's Degree in Marketing** who spend a year at one of the foreign universities with which we have special agreements in place, tuition fees will vary the year they study abroad.

This variation in tuition fees also applies to students of the **Bachelor's Degree in International Business** who apply for the dual or triple degree and spend their last year at a foreign university.

Spanish students of the **Bachelor's Degree in Tourism and Hospitality Management** can take advantage of the Tourism Reactivation Scholarship, representing a €3,000 discount from total tuition fees. This scholarship cannot be combined with other scholarships or discounts.

## Tuition fee payment methods

### Single payment

Paid by a sole payment via a Spanish bank account.

### Payment in instalments

Instalment payments: Paid by direct debit instalments via a Spanish bank account.

- An initial payment **upon enrolment**, for a sum of 37% of the total amount of the tuition, from which the pre-enrolment fee will be deducted.
- Subsequent payments via direct debit, with a financing charge for the deferred amount.

In both cases you must submit the original document of the "SEPA"

In the case of the Undergraduate Programme in Pharmacy, once the pre-enrolment sum has been deducted, the 50% of remaining tuition fees via instalment payments. Instalment payments do not entail any financing charges for the deferred amount.



**Individuals who do not have a Spanish bank account must make their payment through Flywire: [www.flywire.com/pay/iqsland](http://www.flywire.com/pay/iqsland)**



Find information on scholarships and grants at the following link: [www.iqs.edu/en/undergraduate/scholarships-and-funds](http://www.iqs.edu/en/undergraduate/scholarships-and-funds)

## Undergraduate studies contacts

### IQS Admissions

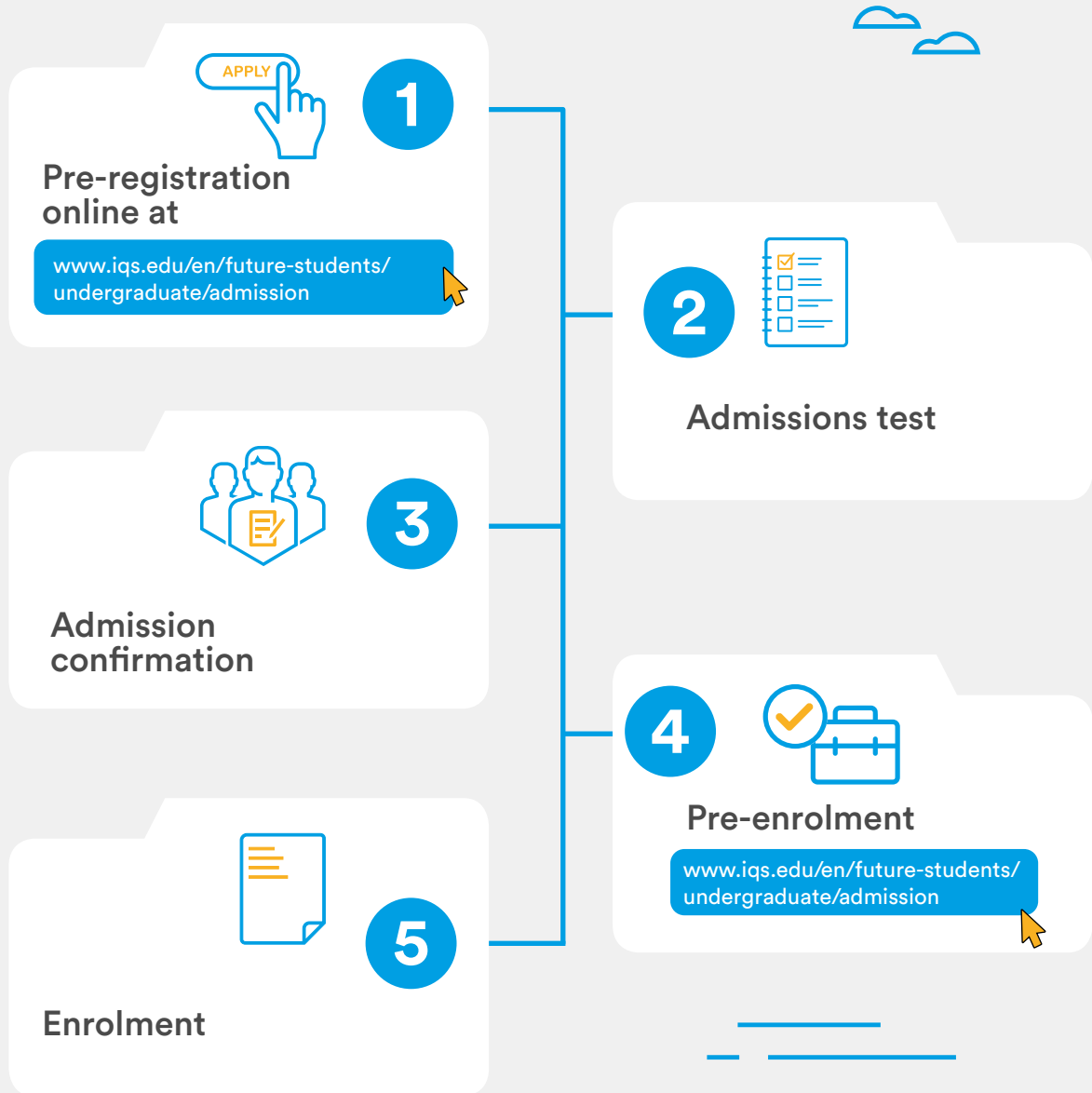
For more information about the undergraduate programmes and the admissions process:  
[gradosiqs@iqs.url.edu](mailto:gradosiqs@iqs.url.edu) | Tel.: +34 932 672 020

### IQS Registrar's Office

For questions about the enrolment process:  
[secretaria.matricula@iqs.url.edu](mailto:secretaria.matricula@iqs.url.edu) | Tel.: +34 932 672 001

\*RIGHT OF WITHDRAWAL during the Admissions and Enrolment process: With regards to all the procedures indicated above and the payments associated with them, applicants may exercise their legal right of withdrawal as established in the General Law on Consumer and User Defence. In view of the foregoing, applicants are entitled to a period of fourteen calendar days following the date of payment for any procedure, are not required to justify their decision, shall not face any penalties or fees of any kind, and shall be entitled to a full refund of any sums paid for any reason. Exercising the right of withdrawal does not require the submission of any specific form. However, the IQS Registrar's Office has form that can be provided upon request. Applicants can exercise this right by sending a letter addressed to the IQS Registrar's Office (an email addressed to [secretaria.matricula@iqs.edu](mailto:secretaria.matricula@iqs.edu)), indicating the applicant's personal data, the data making it possible to identify the process with respect to which the right of withdrawal is being exercised, and the decision to exercise it. Exercising the right of withdrawal within the established period means that IQS will refund any sums received within a period of fourteen calendar days from the date on which the withdrawal was communicated, by the same payment method used by the applicant to make the corresponding payment or by bank transfer.

# Admissions and Enrolment Process



## Contact:

For more information about the undergraduate programmes and the admissions process:

**IQS Admissions:**  
[gradosiqs@iqs.url.edu](mailto:gradosiqs@iqs.url.edu)  
Tel.: +34 932 672 020

For questions relating to the enrolment process:

**IQS Registrar's Office:**  
[secretaria.maticula@iqs.url.edu](mailto:secretaria.maticula@iqs.url.edu)  
Tel.: +34 932 672 001